



<https://remotejobs92.jobsnow247.com/job/dhl-remote-jobs-virtual-assistant-part-full/>

DHL Remote Jobs Virtual Assistant (Part/Full)

Description

This req is for second Shift Tasks Aide/Manifest

Position: Forklift Administrator

Shift: Second Shift

Be region of the planet biggest coordinated factors organization! DHL Inventory network has been ensured as an Incredible Spot to Work®

Reasonable clinical, dental, and vision inclusions advertised

PTO

401(k) with liberal organization match

Educational cost repayment program

CDL Program

Phenomenal preparation and professional success valuable open doors

Job Reason:

Liable for guaranteeing that delivery and getting records and works are finished precisely and on time. Works with stockroom faculty to guarantee appropriate receipt, loading and shipment of item. Help with stock control.

Key Accountabilities:

Guarantee the circulation of opportune and exact data and getting structures to suitable staff.

Hiring organization

DHL

Employment Type

Full-time

Industry

Private

Job Location

4202 E Raymond St, 85040,
Phoenix, AZ, USA
Remote work from: USA

Working Hours

8

Base Salary

30

Date posted

August 2, 2024

Valid through

31.12.2024

APPLY

APPLY nOW

Guarantee the hand-held terminals are kept up with and completely energized, prepared to refresh and download on time (RF climate).

Guarantee that all getting information passage is finished on chance to permit picking documentation to be ready.

Get ready and sort all picking documentation according to the working method.

Set up all transportation records and guarantee that changes made at out-stacking are precisely shown on drivers' pressing records.

Guarantee that everything stock is refreshed and on time.

Dispatch shipments to transporters/drop parcel.

Required Instruction and Experience:

Secondary School Recognition or Same, liked

a half year warehousing experience, liked

Our Association is an equivalent open door boss.